

LAKE CHARLES OFFICE SUPPLY

THE GO-TO GUIDE

OUR TOP PRODUCTS • 2026

The products our customers order most — ranked by real usage, organized for fast reordering.

STOCKED • FAST LOCAL DELIVERY



Office



Writing



Ink & Tech



Janitorial



Breakroom



Furniture

Every item in this guide is stocked in our warehouse.
Live pricing and one-click ordering on our website.

LCOS-Furniture.com



SCAN FOR LIVE PRICING

OFFICE ESSENTIALS

The everyday supplies your office runs on



★ = most-ordered item in each group

Copy & Printer Paper

PCA00001 ★

COPY PAPER, LETTER SIZE - 10 REAMS PER CASE- 8.5" X 11" WHITE (CN)



PCA00002H

PAPER, COPY - 8.5 X 14 LEGAL SIZE - 5 REAMS (CN)



ABC5555

PAPER-LETTER SIZE-20LB CPY/LSR (CN)



PCA00003

11 X 17 COPY PAPER (CS)



HAM105007

Hammermill Copy Plus Paper - White - 92 Brightness - Letter - 8 1/2" x 11" - 20 lb Ba... (RM)



HAM103341

Hammermill Colors Recycled Copy Paper - Canary - Letter - 8 1/2" x 11" - 20 lb Basis ... (RM)



UNV21200

Universal Copy Paper - 92 Brightness - Letter - 8 1/2" x 11" - 20 lb Basis Weight - 7... (CT)



HAM103309

Hammermill Colors Recycled Copy Paper - Blue - Letter - 8 1/2" x 11" - 20 lb Basis We... (RM)



HAM103366

Hammermill Colors Recycled Copy Paper - Green - Letter - 8 1/2" x 11" - 20 lb Basis W... (RM)



HAM103382

Hammermill Colors Recycled Copy Paper - Pink - Letter - 8 1/2" x 11" - 20 lb Basis We... (RM)



HAM104604

Hammermill Premium Laser Print Copy Paper - White - 98 Brightness - Letter - 8 1/2" x... (RM)



WAU40411

Exact Index Copy Paper Heavyweight - White - 94 Brightness - Letter - 8 1/2" x 11" - ... (PK)



HAM105015

Hammermill Copy Plus Paper - White - 92 Brightness - Legal - 8 1/2" x 14" - 20 lb Bas... (RM)



UNV24200

Universal Copy Paper - 92 Brightness - Legal - 8 1/2" x 14" - 20 lb Basis Weight - 75... (CT)



Staplers, Clips & Desk Tools

SAN30001EA ★

Fine Tip Permanent Marker, Fine Bullet Tip, Black (EA)



OIC99911

Officemate Paper Clips - No. 1 - Silver - Steel - 100/Box - 10 / Pack (BX)



OIC99050

Officemate Binder Clips - Medium - 2.4" Width - 0.62" Size Capacity - for File - Corr... (BX)



SWI35108

Swingline Standard Staples - Standard - 1/4" Leg - for Paper - Chisel Point - Silver ... (BX)



OIC99020

Officemate 99020 Small Binder Clips, Black, 12/Pack - Small - 0.7" Width - 0.37" Size... (BX)



OIC99914BX

Paperclips, Jumbo Size (BX)



PMC08835

Impact Bond Paper Rolls (PK)



PMC05214

Thermal Register Cash Roll, 3-1/8"x230', 50/CT, White (CT)

OIC99100

Officemate Binder Clips - Large - 2" Width - 1" Size Capacity - Black - 12 / Box (BX)



SWI35450

Swingline S.F. 4 Premium Staples - Standard - 1/4" Leg - 1/2" Crown - Chisel Point - ... (BX)



OIC99914

Officemate Giant Paper Clips - Jumbo - 2" Length x 0.5" Width - Silver - Steel - 100/... (PK)



UNV79000

Universal Staples - Standard - 1/4" Leg - 1/2" Crown - Holds 30 Sheet(s) - for Paper ... (BX)



OIC99010

Mini Binder Clips (BX)



AAGSK2400

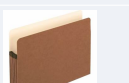
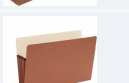
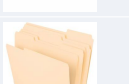
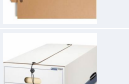
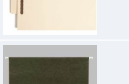
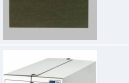
At-A-Glance Monthly Desk Pad Calendar - Standard - Julian Dates - Monthly - 1 Year - ... (EA)



Sticky Notes & Flags

MMM6549YW ★ Highland Self-Sticking Notepads - 1200 - 3" Flag/Note Width x 3" Flag/Note Length - S... (PK)	
MMM6539YW Highland Self-Sticking Notepads - 1200 - 1 1/2" Flag/Note Width x 2" Flag/Note Length... (PK)	
MMM654YW Post-it®; Notes Original Notepads - 3" Flag/Note Width x 3" Flag/Note Length - Squ... (PD)	
MMMR33012AN Post-it®; Dispenser Notes - 1200 - 3" Flag/Note Width x 3" Flag/Note Length - Squa... (PK)	
MMM6549A Highland Self-Sticking Notepads - 1200 - 3" Flag/Note Width x 3" Flag/Note Length - S... (PK)	
MMM6559YW Highland Self-sticking Notepads - 1200 - 3" Flag/Note Width x 5" Flag/Note Length - R... (PK)	
MMM65424SSJOYCP Post-it®; Super Sticky Notes - 3" Flag/Note Width x 3" Flag/Note Length - Square -... (PK)	
MMM6549PUY Highland Self-sticking Notepads - 1200 - 3" Flag/Note Width x 3" Flag/Note Length - S... (PK)	
MMM660RPA Post-it®; Greener Lined Notes - Sweet Sprinkles Color Collection - 500 x Assorted ... (PK)	
MMM635YW Post-it®; Original Lined Notes, Canary Yellow, 3" x 5" , 100 Sheets/Pad, 12 Pads/P... (PD)	
MMM65424SSMIACP Post-it®; Super Sticky Notes - Supernova Neons Color Collection - 1680 x Multicolo... (PK)	
MMMR330YW Post-it®; Pop-up Notes - 100 - 3" Flag/Note Width x 3" Flag/Note Length - Square -... (PD)	
MMM653YW Post-it®; Notes Original Notepads - 1 3/8" Flag/Note Width x 1 7/8" Flag/Note Leng... (PK)	
MMM65412SSCY Post-it®; Super Sticky Notes - 1080 - 3" Flag/Note Width x 3" Flag/Note Length - S... (PK)	

Filing & Folders

ESS37013 ★ FILE FOLDER LTR 1/3 CUT MANILA - FILE FOLDER (BX)	
SMD10330 Smead 1/3 Tab Cut Letter Recycled Top Tab File Folder - 8 1/2" x 11" - 3/4" Expansion... (BX)	
FEL00703 Bankers Box STOR/FILE Storage Box - Internal Dimensions: 12" Width x 15" Depth x 10" ... (EA)	
ESS37113 FILE FOLDER 1/3CUT LGL MANILA -FILE FOLDER (BX)	
PFX1536GOX Pendaflex Legal Recycled Expanding File - 8 1/2" x 14" - 5 1/4" Expansion - Manila Pa... (EA)	
SMD10301 Smead SuperTab 1/3 Tab Cut Letter Recycled Top Tab File Folder - 8 1/2" x 11" - 3/4" ... (BX)	
PFX1534GOX Pendaflex Letter Recycled Expanding File - 8 1/2" x 11" - 5 1/4" Expansion - Manila P... (EA)	
SMD74234 Smead Straight Tab Cut Legal Recycled File Pocket - 8 1/2" x 14" - Top Tab Location -... (BX)	
PFX75213 Pendaflex 1/3 Tab Cut Letter Recycled Top Tab File Folder - 8 1/2" x 11" - 3/4" Expan... (BX)	
SMD19837 Smead 1/3 Tab Cut Legal Recycled Fastener Folder - 8 1/2" x 14" - 3/4" Expansion - 2 ... (BX)	
FEL00705 Bankers Box Stor/File String & Button Legal Storage Box - Internal Dimensions: 15" Wi... (EA)	
SMD19537 Smead 1/3 Tab Cut Legal Recycled Fastener Folder - 8 1/2" x 14" - 3/4" Expansion - 2 ... (BX)	
ESS37213 FOLDER HANGING 1/3 LTR,GRN (BX)	
FEL00704 Bankers Box STOR/FILE File Storage Box - Internal Dimensions: 12" Width x 24" Depth x... (EA)	

Tape & Adhesives

MMM6200341296 ★ Highland Matte-finish Invisible Tape - 36 yd Length x 0.75" Width - 1" Core - Matte -... (RL)	
MMM810P10K Scotch 3/4"W Magic Tape - 27.78 yd Length x 0.75" Width - 1" Core - Matte - Clear - S... (PK)	
MMM38BK Scotch C38 Desk Tape Dispenser - Holds Total 1 Tape(s) - 1" Core - Plastic - Black - ... (EA)	
MMM810341296 Scotch 3/4"W Magic Tape - 36 yd Length x 0.75" Width - 1" Core - Matte - Clear - Spli... (RL)	
MMM810K12 Scotch 3/4"W Magic Tape - 27.78 yd Length x 0.75" Width - 1" Core - Matte - Clear - F... (PK)	
MMM3750 Scotch Commercial-Grade Shipping/Packaging Tape - 54.60 yd Length x 1.88" Width x 3.1... (RL)	
DUC441962 Duck Packaging Tape - 54.60 yd Length x 1.88" Width - Clear - Acrylic - 6 / Pack (PK)	
MMM1426 Scotch Heavy-Duty Shipping / Packaging Tape - 22.20 yd Length x 1.88" Width x 3.1 mil... (PK)	
MMM142 Scotch Super-Strength Packaging Tape - 22.20 yd Length x 1.88" Width x 3.1 mil Thickn... (RL)	
MMM8106PK Scotch 3/4"W Magic Tape - 36 yd Length x 0.75" Width - 1" Core - Matte - Clear - Spli... (PK)	
MMM5910341296 Highland Transparent Light-duty Tape - 36 yd Length x 0.75" Width - 1" Core - Clear -... (RL)	
MMM6200341000 Highland 3/4"W Matte-finish Invisible Tape - 27.78 yd Length x 0.75" Width - 1" Core ... (PK)	
AVE00166 Avery® Permanent Glue Stic - 0.26 oz - White - 1 Each (EA)	
MMM37102CR Tartan General-Purpose Packaging Tape - 54.60 yd Length x 1.88" Width x 1.9 mil Thick... (RL)	

Envelopes & Mailing

AVE5160 ★ Avery® Easy Peel® Address Labels with Sure Feed® Technology - 1" Width ... (BX)	
QUAKGL90990 ENVELOPE,CLSP9X12 BRKR28# (BX)	
QUAKGL90997 ENVELOPE,CSP10X13BRKR28# (BX)	
QUA37890 Quality Park 9 x 12 Clasp Envelopes with Deeply Gummed Flaps - Clasp - #90 - 9" Width... (BX)	
QUAKGL90972 ENVELOPE, #10, 4 1/8 X 9 1/2 (BX)	
QUA69122 Quality Park No. 10 Security Tinted Business Envelopes with Redi-Strip® Closure -... (BX)	
AVE30600 PRES-a-ply Labels - 1" Width x 2 5/8" Length - Permanent Adhesive - Rectangle - Laser... (BX)	
LEE10400 LEE Sortkwik Fingertip Moistener with Nonskid Base - White - Stainingless, Odorless, ... (EA)	
LEE10053 LEE SortKwik Multi-pack Fingertip Moistener - White - Non-toxic, Odorless - 3 / Pack (PK)	
QUA90020 Quality Park No. 10 Business Envelopes - Business - #10 - 4 1/8" Width x 9 1/2" Lengt... (BX)	
QUA46065 Quality Park Envelope Moistener with Adhesive - Acid-free, Non-toxic - 1 Each (EA)	
QUAKGL90955 ENVELOPE,CLSP 6X9,28#BRKR (BX)	
QUA44562 Quality Park 9 x 12 Catalog Envelopes with Redi-Strip® Closure - Catalog - #10 1/... (BX)	
QUA69112 Quality Park Redi-Strip® No. 10 Security Tinted Business Envelopes - Security - #... (BX)	

Pads & Notebooks

UNV20630 ★ Universal Notepad - 1 Subject(s) - 50 Sheets - Tape Bound - Legal Ruled Red Margin - ... (DZ)	
UNV40000 Universal Notepad - 1 Subject(s) - 50 Sheets - Tape Bound - Legal Ruled Red Margin - ... (DZ)	
BSN63107 Business Source Writing Pads - 50 Sheets - 0.28" Ruled - 16 lb Basis Weight - Jr.Lega... (DZ)	
TOP7533 TOPS Letr-trim Perforated Legal Pads - 50 Sheets - Double Stitched - 0.34" Ruled - 16... (DZ)	
BSN63110 Business Source Writing Pads - 50 Sheets - 0.28" Ruled - 16 lb Basis Weight - Jr.Lega... (DZ)	
RED36746 Rediform Steno Notebook - 80 Sheets - Wire Bound - Gregg Ruled Margin - 16 lb Basis W... (EA)	
TOP7532 TOPS Letr-trim Perforated Legal Pads - 50 Sheets - Double Stitched - 0.34" Ruled - 16... (DZ)	
MEA05510 Mead Wide Ruled 1-Subject Notebook - 70 Sheets - Spiral - Wide Ruled Front Ruling - 8... (EA)	
MEA06900 Mead 3-Subject Wirebound College Rule Notebook - 150 Sheets - Spiral - College Ruled ... (EA)	
RED31120 Rediform Wirebound Memo Notebooks - 60 Sheets - Wire Bound - 3" x 5" Sheet Size - Whi... (EA)	
TOP7500 TOPS The Legal Pad Writing Pad - 50 Sheets - Double Stitched - 0.28" Ruled - 16 lb Ba... (DZ)	
TOP7572 TOPS The Legal Rule Writing Pads - Legal - 50 Sheets - Double Stitched - 0.34" Ruled ... (DZ)	
TOP7501 TOPS The Legal Pad Writing Pad - 50 Sheets - Double Stitched - 0.28" Ruled - 16 lb Ba... (DZ)	
TOP63016 TOPS Prism Plus Legal Pads - Jr.Legal - 50 Sheets - 0.28" Ruled - 16 lb Basis Weight ... (PK)	

Binders & Presentation

AVE05711 ★ Avery®; Economy View Binder - 1" Binder Capacity - Letter - 8 1/2" x 11" Sheet Siz... (EA)	
AVE05710 Avery®; Economy View Binder - 1" Binder Capacity - Letter - 8 1/2" x 11" Sheet Siz... (EA)	
AVE05726 Avery®; Economy View Binder - 1 1/2" Binder Capacity - Letter - 8 1/2" x 11" Sheet... (EA)	
AVE05731 Avery®; Economy View Binder - 2" Binder Capacity - Letter - 8 1/2" x 11" Sheet Siz... (EA)	
CLI62027 C-Line Poly Top-loading Sheet Protectors - For Letter 8 1/2" x 11" Sheet - 3 x Holes ... (BX)	
AVE05706 Avery®; Economy View Binder - 1/2" Binder Capacity - Letter - 8 1/2" x 11" Sheet S... (EA)	
AVE11112 Avery®; Big Tab Insertable Dividers - Reinforced Gold Edge - 8 Blank Tab(s) - 8 Ta... (ST)	
AVE74100 Avery®; Heavyweight Sheet Protectors - Acid-free, Archival-safe - 1 x Sheet Capaci... (BX)	
CLI62013 C-Line Poly Top-loading Sheet Protectors - For Letter 8 1/2" x 11" Sheet - 3 x Holes ... (BX)	
AVE05725 Avery®; Economy View Binder - 1 1/2" Binder Capacity - Letter - 8 1/2" x 11" Sheet... (EA)	
AVE05741 Avery®; Economy View Binder - 3" Binder Capacity - Letter - 8 1/2" x 11" Sheet Siz... (EA)	
AVE11907 Avery®; Big Tab Insertable 2-Pocket Dividers - 8 x Divider(s) - 8 - 8 Tab(s)/Set -... (ST)	
AVE05740 Avery®; Economy View Binder - 3" Binder Capacity - Letter - 8 1/2" x 11" Sheet Siz... (EA)	
AVE17032 Avery Durable View Binder - 2" Binder Capacity - Letter - 8 1/2" x 11" Sheet Size - 3... (EA)	

School & Art

CYO587808 ★ Crayola Classic Washable Marker Set - Washable - Red, Orange, Yellow, Green, Blue, Vi... (ST)	
CYO523024 Crayola Regular-Size Crayons - 3.6" Length x 0.3" Diameter - Assorted - 24 / Box (BX)	
UBC63613 uniball™ uni-Paint PX-20 Oil-Based Paint Marker - White Ink - Oil Based - White... (EA)	
ACM10415 Westcott Stainless Steel Rulers - 12" Length x 1" Width - 1/16, 1/32 Graduations - Me... (EA)	
CYO588106 Crayola Super Tips Washable Markers - Washable - Assorted Ink - 1 Set (ST)	
CYO684012 Crayola Presharpened Colored Pencils - 3.3 mm Assorted Lead - Wood Barrel - 12 / Set (ST)	
CYO587858 Crayola Ultra-Clean Washable Markers - Washable - Assorted Ink - 40 / Set (ST)	
CYO684024 Crayola Presharpened Colored Pencils - 3.3 mm Assorted Lead - Wood Barrel - 24 / Set (ST)	
UBC63601 uniball™ uni-Paint PX-20 Oil-Based Paint Marker - Black Ink - Oil Based - 1 Each (EA)	
ACM13140 Westcott 5" Kids Blunt Tip Scissors - 1.75" Cutting Length - 5" Overall Length - Stra... (PK)	
PAC8403 Prang Construction Paper - Multipurpose - 9" Width x 12" Length - Yellow - 50 / Pack (PK)	
CYO528016 Crayola Crayon Classpack, 800 Count, 16 Colors - For Child - Black, Blue, Brown, Gree... (BX)	
CYO684050 Crayola Presharpened Colored Pencils - 3.3 mm Assorted Lead - Wood Barrel - 50 / Set (ST)	

DID YOU KNOW?

The average office worker goes through 10,000 sheets of copy paper every single year. Stacked up, that is as tall as a four-story building.

PENS, MARKERS & WRITING

Our most-ordered writing instruments



★ = most-ordered item in each group

Gel Pens

PIL31021 ★

G2 Premium Gel Ink Retractable Pens - Refillable - Retractable - Blue Ink - Gel-based... (EA)



PIL31020

G2 Premium Gel Ink Retractable Pen - Refillable - Retractable - Black Ink - Gel-based... (EA)



PIL31256

G2 Premium Gel Ink Retractable Pens - Refillable - Retractable - Black Ink - Gel-based... (EA)



PIL31257

G2 Premium Gel Ink Retractable Pens - Refillable - Retractable - Blue Ink - Gel-based... (EA)



PIL31022

G2 Premium Gel Ink Retractable Pens - Refillable - Retractable - Red Ink - Gel-based ... (EA)



PENBLN77C

EnerGel EnerGel RTX Liquid Gel Pens - Refillable - Retractable - Blue Ink - Gel-based... (EA)



PENBL77C

Pentel EnerGel RTX Rollerball Pen - Refillable - Retractable - Blue Ink - Gel-based ... (EA)



SAN2096152

Sharpie S-Gel Pens - Retractable - Blue Ink - Gel-based - 12 / Dozen (DZ)



SAN2096159

Sharpie S-Gel Pens - Retractable - Black Ink - Gel-based - 12 / Dozen (DZ)



PIL31003

G2 Premium Gel Ink Retractable Pen - Refillable - Retractable - Blue Ink - Gel-based ... (EA)



PENBL77A

Pentel EnerGel RTX Rollerball Pen - Refillable - Retractable - Black Ink - Gel-based ... (EA)



PENBLN77A

EnerGel EnerGel RTX Liquid Gel Pen - Refillable - Retractable - Black Ink - Gel-based... (EA)



SAN2096146

Sharpie S-Gel Pens - Retractable - Blue Ink - Gel-based - 12 / Dozen (DZ)



PIL31002

G2 Premium Gel Ink Retractable Pen - Refillable - Retractable - Black Ink - Gel-based... (EA)



Markers & Dry-Erase

SAN37001B ★

Sharpie Ultra Fine Permanent Markers - Black Ink - 12 / Dozen (EA)



SAN80001A

Expo Dry Erase Markers - Erasable - Black Ink - 12 / Dozen (DZ)



SAN38201

Sharpie Large Barrel Permanent Markers - Black Ink - Alcohol Based - 12 / Dozen (EA)



SAN1884739

Sharpie Permanent Marker - Black Ink - Black Barrel - 36 / Pack (PK)



SAN30002B

Sharpie Fine Point Permanent Marker - Red Ink - 12 / Dozen (EA)



AVE08888

Avery® Marks A Lot Permanent Markers, Large Desk-Style, 12 Black (088... (EA)



SAN22480PP

Sharpie Flip Chart Marker - Assorted Ink - Water Based - 8 / Pack (PK)



SAN30003B

Sharpie Fine Permanent Markers Fine Tip - Blue Ink - 12 / Dozen (EA)



SAN80699A

Expo Dry Erase Markers - Erasable - Assorted Ink - Dry - 12 / Set (ST)



SAN86001A

Expo Low-Odor Dry Erase Markers - Erasable - Black Ink - Dry - 12 / Dozen (EA)



SAN32701

Sharpie Retractable Permanent Marker - Retractable - Black Ink - 1 - 12 / Dozen (EA)



SAN32001B

Sharpie Twin Tip Permanent Markers - Black Ink - 12 / Dozen (EA)



SAN33001

Sharpie Super Permanent Marker - Black Ink - 12 / Dozen (EA)



SAN30072

Sharpie Fine Point Permanent Marker - Assorted Ink - Alcohol Based - 12 / Set (ST)



Correction Supplies

TOM68720 ★ Tombow Original Mono Correction Tape - 0.16" Tape Width x 32.83 ft Tape Length - 1 Li... (PK)	
TOM68620 Tombow Original Mono Correction Tape - 0.16" Tape Width x 32.81 ft Tape Length - 1 Li... (EA)	
BICWOTAPP418 BIC Wite-Out EZ CORRECT Correction Tape - 0.20" Tape Width x 39.90 ft Tape Length - W... (PK)	
BICWOTAPP11 Wite-Out EZ CORRECT Correction Tape - 0.20" Tape Width x 39.40 ft Tape Length - 1 Lin... (EA)	
PAP6137406 Paper Mate Liquid Paper DryLine Correction Tape - 0.20" Tape Width x 39.33 ft Tape Le... (PK)	
PENZL31W Pentel Presto Jumbo Correction Pen - Metal Tip Applicator - 12 mL - White - Fast-dry... (EA)	
TOM68626 Tombow Original Mono Correction Tape - 0.16" Tape Width x 32.83 ft Tape Length - 1 Li... (PK)	
UNV75610 Universal Correction Tape - 0.20" Tape Width x 32.75 ft Tape Length - 1 Line(s) - Whi... (PK)	
TOM68627 Tombow Original Mono Correction Tape - 0.16" Tape Width x 32.81 ft Tape Length - 1 Li... (PK)	
TOM68723 Tombow Mono Correction Tape Retro Applicator Pack - 0.17" Tape Width x 32.83 ft Tape ... (PK)	
TOM68721 Tombow Mono Hybrid-Style Correction Tape - 0.16" Tape Width x 32.83 ft Tape Length - ... (PK)	
TOM68722 Tombow Mini Mono Correction Tape Dispensers - 0.16" Tape Width x 26.25 ft Tape Length... (PK)	
TOM68670 Tombow MONO Retro Correction Tape Applicator - 0.16" Tape Width x 32.83 ft Tape Leng... (BX)	
BICWOSQP11 Wite-Out Shake 'n Squeeze Correction Pen - Pen Applicator - 8 mL - White - Fast-dryin... (EA)	

Highlighters

SAN25025B ★ Sharpie Highlighter - Fluorescent Yellow Ink - 12 / Dozen (EA)	
BICBLP51WASST BIC Brite Liner - Fluorescent Blue, Fluorescent Green, Fluorescent Orange, Fluorescen... (ST)	
SAN1754463 Sharpie Accent Highlighter - Liquid Pen - Yellow Ink - Pigment-based - 12 / Dozen (EA)	
SAN25009B Sharpie Highlighter - Pink Ink - 12 / Dozen (EA)	
BICBL11YW BIC Brite Liner Highlighters - Fluorescent Yellow Ink - Water Based - 12 / Dozen (EA)	
SAN27025 Sharpie Highlighter - Pocket - Fluorescent Yellow Ink - 12 / Dozen (EA)	
SAN25026B Sharpie Highlighter - Forest Green Ink - 12 / Dozen (EA)	
AVE24000 Avery®; Hi-Liter, Desk-Style, Fluorescent Yellow, 12 Count (24000) - Washable - FL... (EA)	
SAN25006B Sharpie Highlighter - Fluorescent Orange Ink - 12 / Dozen (EA)	
SAN2003991 Sharpie Highlighter - Fluorescent Yellow Ink - 36 / Box (BX)	
SAN25010B Sharpie Highlighter - Blue Ink - 12 / Dozen (EA)	
SAN25053 Sharpie SmearGuard Tank Style Highlighters - Fluorescent Yellow, Yellow, Fluorescent ... (ST)	
AVE07742 Avery®; Desk Style Highlighters - Yellow Ink - Yellow Barrel - 12 / Dozen (EA)	
AVE24060 Avery Desk Style HI-LITER - Fluorescent Purple Ink - 12 / Dozen (EA)	

Ballpoint Pens

BICGSM609BK ★ BIC Round Stic Ballpoint Pens - Black Ink - Black Barrel - Brass Tip - 60 / Box (BX)	
BICGSM11BK BIC Round Stic Ballpoint Pens - Black Ink - Black Barrel - 12 / Dozen (DZ)	
BICGSM11BE BIC Round Stic Ballpoint Pens - Blue Ink - Blue Barrel - 12 / Dozen (DZ)	
ZEB22210 Zebra Z-Grip Retractable Ballpoint Pens - Retractable - Black Ink - Black Barrel - 1 ... (DZ)	
PAP1951260 Paper Mate Inkjoy 300 RT Ballpoint Pens - Retractable - Black Ink - Black Barrel - 12... (DZ)	
BICGSM11RD BIC Round Stic Ballpoint Pens - Red Ink - Red Barrel - 12 / Dozen (DZ)	
BICGSM609BE BIC Round Stic Ballpoint Pens - Blue Ink - Blue Barrel - 60 / Box (BX)	
BICCSM11BK BIC Clic Stic Retractable Ballpoint Pens - Retractable - Black Ink - White Barrel - 1... (DZ)	
ZEB22220 Zebra Z-Grip Retractable Ballpoint Pens - Retractable - Blue Ink - Clear, Blue Barrel... (DZ)	
BICGSF11BE BIC Round Stic Ballpoint Pens - Blue Ink - Blue Barrel - 12 / Dozen (DZ)	
PAP3331131C Paper Mate Write Bros. Ballpoint Stick Pens - Black Ink - Black Barrel - 12 / Dozen (DZ)	
BICGSF11BK BIC Round Stic Ballpoint Pens - Black Ink - Frost Barrel - 12 / Dozen (DZ)	
BICVLGB11BE BIC Glide Bold - Refillable - Retractable - Blue Ink - Blue Barrel - 1 Dozen (DZ)	
BICCSM11BE BIC Clic Stic Retractable Ballpoint Pens - Retractable - Blue Ink - Clear Barrel - 12... (DZ)	

Pencils & Erasers

STD13247C144ATH ★ Staedtler No. 2 Woodcased Pencils - FSC 100% - 2HB - Yellow Wood Barrel - 144 / Box (BX)	
PAP3030131C Paper Mate Sharpwriter Mechanical Pencil - 0.7 mm Lead - #2 - Goldenrod Barrel - 12 /... (DZ)	
DIX13806 Ticonderoga Pre-Sharpended No. 2 Pencils - #2 - Yellow Cedar Barrel - 12 / Dozen (DZ)	
PAP73015 Paper Mate Arrowhead Pencil Cap Eraser - Pink - Arrow - 144 / Box (BX)	
BICMP11 BIC Refillable Mechanical Pencils - 0.7 mm Lead - Refillable - Clear Barrel - 12 / Dozen (DZ)	
BICMPLWP241 BIC Xtra Strong No. 2 Mechanical Pencils - 0.9 mm Black Lead - #2 - Assorted Barrel -... (PK)	
DIX12886 Dixon Oriole Presharpened Pencil - #2 - Yellow Wood Barrel - 1 Dozen (DZ)	
PAP70521 Paper Mate Pink Pearl Eraser - Pink - Rubber - 12 / Box - Self-cleaning, Tear Resista... (EA)	
EPI1670X Elmer's SchoolPro Electric Pencil Sharpener - Black - 1 Each (EA)	
PENAL17C Pentel Champ Mechanical Pencils - 0.7 mm Lead - #2 - Refillable - Blue Barrel - 12 / ... (EA)	
BICMV711BK BIC Mechanical Pencils - 0.7 mm Lead - #2 - Refillable - Blue Barrel - 12 / Dozen (DZ)	
DIX12872 Dixon Wood-Cased Pencils - Black Lead - #2 - Yellow Wood Barrel - 1 Dozen (DZ)	
PENP207C Pentel Sharp Automatic Pencils - 0.7 mm Lead - #2 - Refillable - Blue Barrel - 1 Each (EA)	
DIX13830 Ticonderoga Pre-Sharpended No. 2 Pencils - #2 - Yellow Barrel - 30 / Box (BX)	

Rollerball & Felt Tip

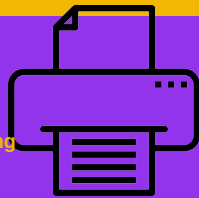
PAP8410152 ★ Paper Mate Flair Point Guard Felt Tip Marker Pens - 0.7 mm Pen Point - Blue Ink - Wat... (EA)	
PIL26062 Pilot Extra-Fine Premium Retractable Rolling Ball Pens - Refillable - Retractable - B... (EA)	
UBC60134 uniball® Vision Rollerball Pens - Blue Ink - Pigment-based - 12 / Dozen (EA)	
PIL26063 Pilot Extra-Fine Premium Retractable Rolling Ball Pens - Refillable - Retractable - B... (EA)	
PAP8430152 Paper Mate Flair Point Guard Felt Tip Marker Pens - 0.7 mm Pen Point - Black Ink - Wa... (EA)	
PAP8420152 Paper Mate Flair Point Guard Felt Tip Marker Pens - 0.7 mm Pen Point - Red Ink - Wate... (EA)	
PIL26068 Pilot RT Fine Premium Retractable Rolling Ball Pens - Refillable - Retractable - Blue... (EA)	
PAP74423 Paper Mate Flair Felt Tip Pens - 0.7 mm Pen Point - Assorted Ink - Assorted Barrel - ... (PK)	
UBC60126 uniball® Vision Rollerball Pens - Black Ink - Pigment-based - 12 / Dozen (EA)	
UBC60151 uniball® Roller Rollerball Pen - Black Ink - Water Based - Black Stainless Stee... (EA)	
PAP8440152 Paper Mate Flair Point Guard Felt Tip Marker Pens - 0.7 mm Pen Point - Green Ink - Wa... (EA)	
PIL26067 Pilot RT Fine Premium Retractable Rolling Ball Pens - Refillable - Retractable - Blac... (EA)	
UBC60153 uniball® Roller Rollerball Pen - Blue Ink - Water Based - Black Stainless Steel... (EA)	
PAP8450152 Paper Mate Flair Point Guard Felt Tip Marker Pens - 0.7 mm Pen Point - Purple Ink - W... (EA)	

DID YOU KNOW?

While ballpoint pens use instant-drying oil ink that lasts longer, gel pens use water-based pigment that requires zero hand pressure for smoother writing.

INK, TONER & TECH

Keep every printer and workstation running



★ = most-ordered item in each group

Toner Cartridges

HEWW1480A ★ HP 148A Original Standard Yield Laser Toner Cartridge - Black - 1 Each - 2900 Pages (EA)	
HEWCF258A HP 58A (CF258A) Original Standard Yield Laser Toner Cartridge - Black - 1 Each - 3000... (EA)	
HEWW1340A HP 134A Original Laser Toner Cartridge - Black - 1 Each - 1100 Pages (EA)	
HEWCF226A HP 26A Original Laser Toner Cartridge - Black - 1 Each - 3100 Pages (EA)	
BRTTN760 Brother TN-760 Original High Yield Laser Toner Cartridge - Black - 1 Each - 3000 Pages (EA)	
BRTTN730 Brother TN-730 Original Laser Toner Cartridge - Black - 1 Each - 1200 Pages (EA)	
HEWW2020A HP 414A Original Laser Toner Cartridge - Black - 1 Each - 2400 Pages (EA)	
HEWW2022A HP 414A (W2022A) Original Laser Toner Cartridge - Yellow - 1 Each - 2100 Pages (EA)	
HEWW2110A HP 206A Original Standard Yield Laser Toner Cartridge - Black - 1 Each - 1350 Pages (EA)	
HEWW2110X HP 206X Original High Yield Laser Toner Cartridge - Black - 1 Each - 3150 Pages (EA)	
HEWW2021A HP 414A (W2021A) Original Laser Toner Cartridge - Cyan - 1 Each - 2100 Pages (EA)	
HEWW1340X HP 134X Original High Yield Laser Toner Cartridge - Black - 1 Each - 2400 Pages (EA)	
HEWW2180A HP 218A Original Laser Toner Cartridge - Black - 1 Each - 1300 pages (EA)	
BRTTN830XL Brother Original Laser Toner Cartridge - Black - 1 Each - 3000 Pages (EA)	

Ink Cartridges

HEWF6U19AN ★ HP 952XL (F6U19AN) Original High Yield Inkjet Ink Cartridge - Black - 1 Each - 2000 P... (EA)	
HEWL0S67AN HP 952XL Original High Yield Inkjet Ink Cartridge - Yellow - 1 Each - 1450 Pages (EA)	
HEWL0S61AN HP 952XL Original High Yield Inkjet Ink Cartridge - Cyan - 1 Each - 1450 Pages (EA)	
HEWL0S64AN HP 952XL Original High Yield Inkjet Ink Cartridge - Magenta - 1 Each - 1450 Pages (EA)	
HEW4S6V2LN HP 936 Original Inkjet Ink Cartridge - Black - 1 Each (EA)	
HEW3JA03AN HP 962XL (3JA03AN) Original High Yield Inkjet Ink Cartridge - Black - 1 Each - 2000 P... (EA)	
HEW4S6V1LN HP 936 Original Inkjet Ink Cartridge - Yellow - 1 Each (EA)	
HEW4S6U9LN HP 936 Original Inkjet Ink Cartridge - Cyan - 1 Each (EA)	
HEW4S6V0LN HP 936 Original Inkjet Ink Cartridge - Magenta - 1 Each (EA)	
HEW3YL65AN HP 910XL (3YL65AN) Original High Yield Inkjet Ink Cartridge - Black - 1 Each - 825 Pages (EA)	
HEW4K0T3LN HP 923 Original Inkjet Ink Cartridge - Black - 1 Each (EA)	
HEW3YM57AN HP 67XL Original High Yield Inkjet Ink Cartridge - Black - 1 Each - 240 Pages (EA)	
HEW4K0T2LN HP 923 Original Inkjet Ink Cartridge - Yellow - 1 Each (EA)	
HEW4K0T1LN HP 923 Original Inkjet Ink Cartridge - Magenta - 1 Each (EA)	

Batteries

EVEEN91 ★ Energizer Industrial Battery - For Vending Machine, Office, Classroom, Electronics - ... (BX)	
RAYALAA24PPJ Rayovac Ultra Pro Alkaline AA Batteries - For Multipurpose - AA - 1.5 V DC - 24 / Pack (PK)	
EVEEN92 Energizer Industrial Battery - For Vending Machine, Office, Classroom, Electronics, C... (BX)	
RAYALAAA24PPJ Rayovac Ultra Pro Alka AAA Batteries Storage Pack - For Multipurpose - AAA - 1.5 V DC... (PK)	
DURAACTBULK36 Duracell Coppertop Alkaline AA Batteries - For Multipurpose - AA - 36 / Pack (PK)	
DURMN24P36 Duracell Coppertop Alkaline AAA Batteries - For Multipurpose - AAA - 1.5 V DC - 36 / ... (PK)	
DURMN1500B20 Duracell Coppertop Alkaline AA Batteries - For Multipurpose - AA - 1.5 V DC - 20 / Pack (PK)	
DURMN2400B20 Duracell Coppertop Alkaline AAA Batteries - For Multipurpose - AAA - 1.5 V DC - 20 / ... (PK)	
DURMN2400B16Z Duracell Coppertop Alkaline AAA Batteries - For Multipurpose - AAA - 1.5 V DC - 16 / ... (PK)	
DURPC2400BKD Procell by Duracell Alkaline AAA Batteries - For Multipurpose - AAA - 1.5 V DC - 24 / ... (BX)	
EVEEN95 Energizer Industrial Battery - For Construction, Facility Maintenance, Repair, Medica... (BX)	
DURPC1500BKD Procell by Duracell Alkaline AA Battery - For Multipurpose - AA - 2100 mAh - 1.5 V DC... (BX)	
RAYAL9V12PPJ Rayovac 9-Volt Ultra-Pro Alkaline Battery - For Multipurpose - 9V - 9 V DC - 12 / Pack (PK)	
EVEEN22 Energizer Industrial Battery - For Gas Detector, Smoke Detector, Stud Finder - 9V - 9... (BX)	

Labels, Laminating & Accessories

VCTIR40T ★ Victor IR-40T Ink Roller - Black, Red - 1 Each - Black, Red - 1 Each (EA)	
VCT7010 Victor Ribbon - Black, Red - 1 Each - 0.50" x 18.01 ft Ribbon Size - Black, Red - 1 Each (EA)	
MMMTTP3854100 Scotch Thermal Laminating Pouches - Sheet Size Supported: Letter 3 mil Thickness - La... (PK)	
DPSR3027 CIG R3027 Thermal Transfer Ribbon Unisys 19-2076-891 - Black, Red - 1 Each - Universa... (EA)	
BRTTZE231G Brother Genuine P-touch TZe231 BK on WHT Label Tape, Laminated, 12mmX8m - 15/32" Widt... (EA)	
MAX190319 Maxell HP-100 Open Air Stereo Headset - Stereo - Mini-phone (3.5mm) - Wired - 20 Hz t... (EA)	
SOF48102 Softalk Modular Plug Handset Coil Cord - 12 ft Phone Cable for Phone - First End: 1 x... (EA)	
VCT12082 Victor 12082 Printing Calculator - Extra Large Display, Clock, Date, Sign Change, Env... (EA)	
FEL58024 Fellowes Mouse Pad - 0.13" Height x 9" Width x 8" Depth - Black - Polyester - Scratch... (EA)	
LOG920003051 Logitech K270 Keyboard - Wireless Connectivity - RF - 33 ft - 2.40 GHz - USB Interfac... (EA)	
LOG920002836 Logitech MK320 2.4 GHz Wireless Desktop Set - USB Wireless RF 2.40 GHz Keyboard - 115... (EA)	
LOG910001675 Logitech M310 Wireless Mouse - Optical - Wireless - 32.81 ft - Radio Frequency - 2.40... (EA)	
LOG910002225 Logitech Plug-and-Play Wireless Mouse - Optical - Wireless - 32.81 ft - Radio Frequen... (EA)	
DYM91331 Dymo LetraTag Label Maker Tape Cartridge - x 1/2" Width - Direct Thermal - White - Po... (EA)	

DID YOU KNOW?

This guide lists over 170 ink and toner cartridges — and that's just our top sellers. If your printer isn't covered here, we can almost certainly get its cartridge.

JANITORIAL & FACILITY

Towels, liners, gloves & cleaners —
stocked deep



★ = most-ordered item in each group

Towels & Tissue

KCC21271 ★ Kleenex Professional Facial Tissue Cube for Business - 2 Ply - White - PaperBox - 90/... (PK)	
GJO24080 Genuine Joe Kitchen Roll Flexible Size Towels - 2 Ply - 1 5/8" Core - White - 30 / Ca... (CT)	
KCC25702 Scott Pro High-Capacity Hard Roll Towels with Elevated Design and Absorbency Pockets ... (CT)	
BWK6200 Multifold Paper Towels, 1-Ply, 9 x 9.45, White, 250 Towels/Pack, 16 Packs/Carton (CT)	
KCC07006 Scott Coreless High-Capacity Jumbo Roll Toilet Paper with Elevated Design - 2 Ply - 3... (CT)	
KCC03076 Kleenex Professional Facial Tissue for Business - Flat Box - 2 Ply - 8.30" Width x 7.... (CT)	
KCC21270BX Professional Facial Tissue, Pop-Up Box, 2-Ply, White, 90 Sheets/Box (BX)	
BWK6145 Two-Ply Toilet Tissue, Standard, Septic Safe, White, 4 x 3, 500 Sheets/Roll, 96 Rolls... (CT)	
KCC21400 Kleenex Professional Facial Tissue for Business - 2 Ply - White - 1 Carton (BX)	
BWK6144 Two-Ply Toilet Tissue, Septic Safe, White, 400 Sheets/Roll, 96 Rolls/Carton (CT)	
KCC13135 Cottonelle Professional Standard Roll Toilet Paper - 2 Ply - 4" Width x 4" Length - 4... (CT)	
GPC21000 Pacific Blue Select Multifold Premium Paper Towels - 2 Ply - 9.50" Width x 9.25" Leng... (CT)	
GPC2717201 Sparkle Professional Series® Paper Towel Roll by GP Pro - 2 Ply - 8.80" Width x 1... (RL)	
GPC27385 Pacific Blue Select Perforated Paper Towel Roll - 2 Ply - 8.80" Width x 11" Length - ... (RL)	

Cleaners & Chemicals

VPO00225 ★ Electronics Duster Canned Air (EA)	
CLO30112 Clorox Disinfecting Cleaning Wipes Value Pack - For Multi Surface - Ready-To-Use - Fr... (PK)	
GOJ365912EA Advanced Hand Sanitizer Refreshing Gel, 12 oz Pump Bottle, Clean Scent (EA)	
CPC45038EA Ultra Antibacterial Dishwashing Liquid, 20 oz Bottle (EA)	
RAC74828EA Disinfectant Spray, Crisp Linen Scent, 19 oz Aerosol Spray (EA)	
RAC77182CT Lysol Disinfecting Wipes - Ready-To-Use - Lemon, Lime Blossom Scent - 7" Length x 7.2... (CT)	
PGC45112EA Manual Pot/Pan Dish Detergent, Original Scent, 38 oz Bottle (EA)	
CLO15948EA CloroxPro Disinfecting Wipes, 1-Ply, 7 x 8, Lemon Fresh, White, 75/Canister (EA)	
RAC82159PK Disinfecting Wipes, 1-Ply, 7 x 7.25, Lemon and Lime Blossom, White, 35 Wipes/Canister... (PK)	
RAC84251PK Disinfecting Wipes, 1-Ply, 7 x 7.25, Lemon and Lime Blossom, White, 80 Wipes/Canister... (PK)	
CLO31404CT Clorox Disinfecting Cleaning Wipes Flex Pack - For Multi Surface, Multipurpose - Wipe... (CT)	
RAC74186EA Disinfectant Spray, Crisp Linen Scent, 12.5 oz Aerosol Spray (EA)	
RAC77182EA Disinfecting Wipes, 1-Ply, 7 x 7.25, Lemon and Lime Blossom, White, 80 Wipes/Canister (EA)	
DIA88047EA Antibacterial Defense Gold Liquid Hand Soap, 1 gal (EA)	

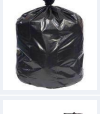
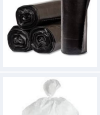
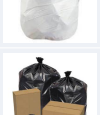
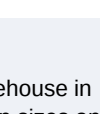
More Facility Supplies

GOJ363912 ★ PURELL®; Hand Sanitizer Gel - 12 fl oz - Pump Bottle Dispenser - Kill Germs - Hand... (EA)	
CLO70427 CloroxPro®; Glad®; ForceFlex Tall Kitchen Drawstring Trash Bags - 13 gal Capa... (BX)	
SAN15001A King Size Permanent Marker, Broad Chisel Tip, Black, Dozen (EA)	
RAC79329 Lysol Disinfectant - For Multi Surface - Ready-To-Use - Spray - 19 fl oz (0.6 quart) ... (EA)	
JOJ44910 Tylenol Extra Strength Caplets - For Headache, Fever, Muscular Pain, Backache, Arthri... (BX)	
GKC15489 Advil Ibuprofen Tablets - For Pain, Headache, Backache, Menstrual Cramp, Joint Pain, ... (EA)	
RCP295600BK Rubbermaid Commercial 28 QT Medium Deskside Wastebasket - 7 gal Capacity - Rectangula... (EA)	
KCC91552 Scott Foam Skin Cleanser w/Moisturizers - Floral Scent - 1.06 quart - Hands-free Disp... (EA)	
CLO00031 CloroxPro®; Toilet Bowl Cleaner with Bleach - For Multipurpose - Gel - 24 fl oz ... (EA)	
CPCUS03562A Softsoap Antibacterial Soap Pump - Crisp Clean Scent - 11.25 fl oz - Pump Bottle Disp... (EA)	
RCP295500BK Rubbermaid Commercial 13 QT Standard Deskside Wastebasket - 3.25 gal Capacity - Recta... (EA)	
AVE11025 Avery®; 1-1/4" Metal Rim Key Tags, Split Ring, White, 50 Tags (11025) - Round - Me... (PK)	
SJN375364 Glade Automatic Spray Refill Value Pack - Spray - 6.2 fl oz (0.2 quart) - Clean Linen... (EA)	

Gloves

AXCAINPF46100CT ★ GLOVE,NTRL,EXAM,INDIGO,LG (CT)	
AXCAINPF44100CT GLOVE,NTRL,EXAM,INDIGO,MED (CT)	
AXCAINPF42100CT GLOVE,NTRL,EXAM,INDIGO,SM (CT)	
AXCAINPF48100CT GLOVE,NTRL,EXAM,INDIGO,XL (CT)	

Can Liners

PITEC385815K ★ EcoStrong 38x58 60-Gal, 1.5 Mil Black Can Liners (CT)	
PITEC243209K Can Liners, 0.9-mil, 16 Gallons, Black (CT)	
PITEC385812K Eco Strong Can Liners, 60 gal, 1.35 mil, 38" x 58", Black, Perforated Roll, 100/Carton (CT)	
PITMT331XW Can Liner, 12-16 Gallon, White, 24X32, .45 mil (CT)	
PITEC404615K Eco Strong Can Liners, 45 gal, 1.5 mil, 40" x 46", Black, 100/Carton (CT)	
IBSDT12GALW Draw-Tuff Institutional Draw-Tape Can Liners, Drawstring, 12 gal, 28" x 24", White, 2... (CT)	

DID YOU KNOW?

Gloves and can liners are stocked in our own warehouse in every size — no waiting on freight. Tell us your can sizes and we'll match the right liner and gauge.

BREAKROOM & FOOD SERVICE

Coffee, cups, cutlery & everything between meetings



★ = most-ordered item in each group

Coffee & Snacks

NLE101243 ★ Primo Brands Premium Bottled Spring Water - Ready-to-Drink - 16.91 fl oz (500 mL) - 2... (CT)	
CGW35001 Crystal Geyser Natural Alpine Spring Water - 16.90 fl oz (500 mL) - Natural (CT)	
AOP2836 POPCORN KIT, 6OZ KETTLE (CS)	
DXEDBP09W Dixie Basic® 8-1/2" Lightweight Paper Plates by GP Pro - Microwave Safe - 8.5" Di... (PK)	
OFX00019 Office Snax Granulated Sugar Canister - 20 oz (567 g) - Granulated Sugar - 1 Each (EA)	
DXESXP10PATHPK Pathways Soak Proof Shield Heavyweight Paper Plates, 10.13" dia, Green/Burgundy, 125/... (PK)	
DXESXB12WSPK Pathways Heavyweight Paper Bowls, WiseSize, 12 oz, Green/Burgundy, 125/Pack (PK)	
DXESX20PATHPK Pathways Heavyweight Paper Bowls, 20 oz, White/Green/Burgundy, 125/Pack (PK)	
LFS21524 Hard Candy Mints, Wint-O-Green, 44.93 oz Bag (EA)	
SPA60 Dum Dum Pops Original Candy - Blue Raspberry, Butterscotch, Watermelon, Sour Apple, G... (BG)	
NES35070 Coffee mate French Vanilla Nondairy Liquid Creamer Singles - Natural & Artificial Fre... (CT)	
DXEUX9WS Dixie Foods Pathways Everyday Paper Plates - Breakroom - Pathways - Microwave Safe - ... (PK)	
OFX00020 Office Snax Non-dairy Creamer Canister - 0.75 lb (12 oz) - 1 Each (EA)	
DXEUX7WSPK Pathways Soak-Proof Shield Mediumweight Paper Plates, WiseSize, 6.87" dia, Green/Burg... (PK)	

Plates, Cups & Cutlery

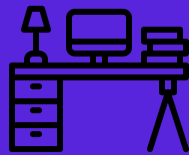
DXEFH207 ★ Dixie Heavyweight Disposable Forks Grab-N-Go by GP Pro - Fork - 100 x Fork - White - ... (BX)	
DXETH207 Dixie Heavyweight Disposable Teaspoons Grab-N-Go by GP Pro - Teaspoon - 100 x Teaspoon... (BX)	
DXEKH207 Dixie Heavyweight Disposable Knives Grab-N-Go by GP Pro - Knife - 100 x Knife - White... (BX)	
DCC12J12 Dart J Cup 12 oz Insulated Foam Cups - 12 fl oz - White - Foam - Coffee, Soft Drink, ... (CT)	
DCC8J8 Dart J Cup 8 oz Insulated Foam Cups - 8 fl oz - White - Foam - Tea, Coffee, Juice, So... (CT)	
DXEFH217 Dixie Heavyweight Disposable Forks by GP Pro - White - 1000 / Carton (CT)	
DCC16J16 Dart J Cup 16 oz Insulated Foam Cups - 16 fl oz - White - Foam - Cold Drink, Hot Drin... (CT)	
DXESH207 Dixie Heavyweight Dispoable Soup Spoons Grab-N-Go by GP Pro - Soup Spoon - 1 x Soup S... (BX)	
DXETH217 Dixie Heavyweight Disposable Teaspoons by GP Pro - Teaspoon - 1 x Teaspoon - White - ... (CT)	
DXEFH517 Dixie Heavyweight Disposable Forks by GP Pro - Black - 1000 / Carton (CT)	
DXESSF51 GP Pro Dixie Ultra Smartstock Series-O Medium-weight Fork Refill - Black - 40/Pack - ... (CT)	
DXEKH217 Dixie Heavyweight Disposable Knives by GP Pro - White - 1000 / Carton (CT)	
DXESSS51 GP Pro Dixie Ultra Smartstock Series-O Medium-weight Combo Spoon Refill - Spoon - 1 x... (CT)	
DCC20J16 Dart J Cup 20 oz Insulated Foam Cups - 20 fl oz - Round - White - Foam - Beverage, Co... (CT)	

DID YOU KNOW?

One order can cover the whole breakroom — coffee, creamer, cups, cutlery, and plates all ship together on the same local truck.

FURNITURE & WORKSPACE

Chairs, boards & workspace upgrades



★ = most-ordered item in each group

Furniture & Workspace

ALEAS42M14 ★ Alera Aeson Series Multifunction Task Chair, Supports Up to 275 lb, 15" to 18.82" Sea... (EA)	
ALEEL4914 Alera Elusion Mesh Nesting Chairs with Padded Arms, Supports Up to 275 lb, 18.11" Sea... (CT)	
HON10584LNN HON 10500 H10584L Pedestal Desk - 29.5" Height x 66" Width x 30" Depth - Total Drawer... (EA)	
BSXVL712MM10 HON Wave Chair - Black Seat Color - Fabric Seat Material - Black Back Color - Reinfor... (EA)	
HON10583RNN HON 10500 H10583R Pedestal Desk - 29.5" Height x 66" Width x 30" Depth - Total Drawer... (EA)	
HON10515RNN HON 10500 H10515R Return - 29.5" Height x 48" Width x 24" Depth - Total Drawer(s): 2 ... (EA)	
HON10516LNN HON 10500 H10516L Return - 29.5" Height x 48" Width x 24" Depth - Total Drawer(s): 2 ... (EA)	
HON105535NN HON 105535 Bookcase - 71" Height x 36" Width x 13" Depth x 1.1" Thickness - 5 Shelve... (EA)	
HON10563NN HON 10500 H10563 Lateral File - 29.5" Height x 36" Width x 20" Depth - Total Drawer(s)... (EA)	
HONH870960 HON Recessed Task Light for 60"-72"W Overhead Storage Black Finish - Fluorescent Bulb... (EA)	
HON10585RNN HON 10500 H10585R Pedestal Desk - 29.5" Height x 72" Width x 36" Depth - Total Drawer... (EA)	
HONHIWMMKDUR10 IGNITION 2.TASK CHR BK VINYL (EA)	
COEOSTW8001BK MESH BACK TASK CHAIR (EA)	
HONHIWMMHRY2AHIMCU IGNITION CHAIR HEAD REST (EA)	

DID YOU KNOW?

Need something you don't see? Chairs, desks, and full office layouts are available — ask us for a quote and we'll handle sourcing and delivery.

Don't see what you need?

This guide is just our top sellers — we carry tens of thousands more items, and if we don't stock it, we can source it. The star marks the most-ordered item in each group.

Can Liner Selection Guide

Match the can to the liner. Every liner below is stocked in our warehouse — order by SKU or ask us to size it for you.

Deskside & Small Cans

Can size	Liner	Our SKU
10 gal	24 x 23	PITB72410XK
12–16 gal	24 x 32	PITMT331XW / PITEC243209K

Kitchen & Drawstring

Can size	Liner	Our SKU
12 gal	Draw-Tape	IBSDT12GALW
13 gal	Drawstring	BWK1DK100

Mid-Size & Rollouts

Can size	Liner	Our SKU
20–30 gal	30 x 37	PITMR30373MC
33 gal	33 x 39	PITEC333912K / INTEC333915K

Large & Industrial

Can size	Liner	Our SKU
40–45 gal	40 x 46	PITEC404615K
56 gal	43 x 47	PITEC434715K
60 gal	38 x 58	PITEC385815K / PITEC385812K

Let's Get To Work.

- Every item in this guide is stocked in our warehouse
- Fast local delivery on every order
- Live pricing and one-click reordering on our website
- Don't see it? We can source it — just ask

Your Account Manager: _____

Direct Line: _____

Notes:

LAKE CHARLES OFFICE SUPPLY

LCOS-Furniture.com

